



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**

**Date of Decision:** 17 January 2022

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

**Record of Decision:** DforDS&R/018/21-22 Ground Source Heat Pump installation at Tollbridge House - Letting a new contract

**Decision taken by:** Director for Digital Sustainability & Resources

**Declaration of Disclosable Pecuniary Interests:** I do not have a disclosable pecuniary interest, or conflict of interest.

Delegated authority: As agreed at the Joint Strategic Committee meeting held on the 7 October 2021, the Director for Digital Sustainability & Resources has delegated authority for the negotiation and letting of any contracts associated with this programme of works in consultation with the Executive Members for Resources providing the same were within the approved budget.

**Decision:**

To award the contract as described above directly to Kensa Contracting Ltd via the Northumberland County Council Framework for Microgeneration Lot 2 Domestic and Commercial Ground Source Heat Pumps (OJEU contract award notice 2018/S 051-112351). The contract amount is within the authorised budget of £350,000.

**Key Decision:** Yes

**Reason For Decision:**

To replace the existing heating system at Tollbridge House, including all distribution pipework and emitters, with an efficient, low-carbon system for space heating and hot water, utilising funding from the Public Sector Decarbonisation Scheme (PSDS)

Kensa are clear market leaders in a relatively small market with significant experience in installing this very specific type of heat pump, which is well suited to deployment in sheltered housing.

**Alternative Options Considered:**

- The existing system has failed and the building is currently operating on temporary heating plant.
- Replacement of like-for-like gas boilers are not considered compatible with the council's

stated net zero carbon targets and would not have attracted PSDS funding, therefore requiring Adur Homes to fully-fund the distribution system replacement and associated asbestos remediation works.

- Alternative Low-Zero Carbon heating systems are not as well suited to this site as ground source heat pumps and would result in residents having comparably higher heating bills.

#### Other Matters Considered:

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

#### Consultation:

A resident engagement group was established in Autumn 2021 to keep residents updated regarding the necessary replacement heating system at Tollbridge House. The appointed contractors will work closely with Adur Homes, the Carbon Reduction team and tenants to ensure the installation phase goes smoothly.

**Background Papers:** JSC/45/21-22 Carbon Neutral 2030: Working towards the councils' carbon neutral target: progress update

#### Contact Officer:

Dan Goodchild  
Carbon Reduction Manager

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**Call-in:** The call-in deadline for this decision will be 5:00pm on 24 January 2022

**Date:**

**Name:**